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HIV AND AIDS WORKPLACE MANAGEMENT SKILLS PROGRAMME

NQF LEVEL 4

10 CREDITS

DURATION

4 DAYS THEORY

9 DAYS PRACTICAL

244574	Apply knowledge of HIV/AIDS to a specific business sector and a workplace
8555	Contribute to information distribution regarding HIV/AIDS in the workplace
244577	Describe how to support employees who are affected by a dread disease

SPECIFIC OUTCOMES

- ❖ Explaining HIV/AIDS.
- ❖ Interpreting current trends in the HIV/AIDS pandemic in order to explain the potential impact on an organisation or business sector.
- ❖ Investigating the guidelines and assistance that are available to support workers affected by HIV/AIDS.
- ❖ Explaining the implications of the HIV/AIDS pandemic for the community, the economy, an organisation and a specific workplace.
- ❖ Describe attitudes toward HIV and AIDS in the workplace.
- ❖ Identify factors influencing attitudes toward HIV and AIDS.
- ❖ Plan an information session in the workplace on HIV and AIDS.
- ❖ Prepare information session in the workplace on HIV and AIDS.
- ❖ Offer information session in the workplace on HIV and AIDS.
- ❖ Evaluate the information session.
- ❖ Identifying dread diseases that compromise performance and productivity.
- ❖ Indicating the minimum legal requirements related to dread disease in the workplace.
- ❖ Identifying ways of providing an environment that is conducive to disclosure.



ACCREDITATION NUMBER: HW592PA1000423

- ❖ Investigating ways of accessing internal and external resources to minimise the effect of dread disease in a workplace.

Assessment Methodology

The following methods of assessment have been identified as suitable and acceptable for the assessment of unit standards 244574; 8555 and 244577

- ❖ **Portfolio of Evidence:** The learner will gather factual information on content of the core concepts of the unit standard. A workbook with questions that speak to the specific outcomes of the SAQA unit standard will be answered by the learners to determine if they have satisfactorily achieved the required performance standards.
- ❖ **Practicum/Observation:** An appropriate practical skills checklist will be used to assess the learners on HIV and AIDS in the workplace skills relevant to pronounce their competence on the unit standards, both in class and on the field. Both the Portfolio of evidence and the practicum will form the summative assessment (end-of-studies assessment) to measure how much the learners have achieved in their learning. Formative assessment methods will be used during the course of the workshop so that learners can learn from their mistakes, remedy them, and advance their learning. More importantly, formative assessment will give feedback than the scores or grades.

PROGRAMME DELIVERY

A training programme will be outlined by both the training provider and the client to balance employee empowerment and productivity.